

RULES AND REGULATION OF ORISSA ROAD SAFETY SOCIETY

1. NAME OF SOCIETY : ORISSA ROAD SAFETY SOCIETY
2. (a) LOCATION OF REGISTERED :
OFFICE OF THE SOCIETY. 6th FLOOR, RAJASWA BHAWAN,
P.O. : CHANDINI CHOWK, DIST : CUTTACK,
ORISSA.
- (b) AREA OF OPERATION/ : ORISSA STATE
JURISDICTION
3. GOVERNING BODY :

The affairs of the state road safety society shall be managed by a governing body which shall consist of the members as mentioned in the memorandum . The Transport Commissioner shall be chairman of the governing body

FUNCTIONS OF THE GOVERNING BODY :

- (i) To serve as policy making body.
- (ii) To tie up with Central / State Government for resources i.e materials and financial resources for successful implementation of the Road Safety Programmes .
- (iii) To devise ways and means for local generation of resources in the eventuality of experience of deficit in the financial aid from central/state government .

*Pracme kumar choudhary
H. Comm for CTECH*

121

To invite and accept donations with or without conditions to acquire in the name of the society, any land, building and facilities for the society which in the opinion of the Governing Body is in keeping with the aims & objectives of the society.

(v) To add to and modify rules to strengthen the implementation of the programmes.

(vi) To regulate the expenditure from time to time as and when required.

(vii) To appoint Sub-committee(s) as and when required.

(viii) The Governing Body shall meet as and when required to implement the programmes.

4. GENERAL BODY :

(i) All the members of the Governing Body shall be the members of the General Body. Rest of the members of the General Body shall be nominated /selected by the Governing Body.

(ii) Members of the General Body shall attend the general body meeting convened by the Chairman of the Governing Body.

(iii) The General Body shall meet at least once in a year.

(iv) The General Body shall monitor the trend and extent of achievements of the goals laid down.

(v) The Chairman can call an extraordinary general body meeting for the transaction of any business which in its opinion is necessary to place before such a meeting.

5. MEMBERSHIP :

The members to the General Body shall be nominated /selected in the manner prescribed U/R 4(i) as mentioned earlier. There shall be both official and non-official members of the society.

FUNCTIONS OF THE OFFICE BEARERS :

CHAIRMAN :

- (i) The Chairman shall preside over all the meetings of the Governing Body and General Body of the Society .
- (ii) The Chairman shall constitute the Sub-Committees as and when required.
- (iii) The Chairman shall be the spokesman regarding the programmes .
- (iv) The Chairman shall guide the Governing Body and General Body regarding the generation of resources and procurement of materials .

VICE-CHAIRMAN :

- (i) The Vice Chairman will preside the Governing Body as well as General Body meeting in absence of the Chairman.
- (ii) He will also function and exercise all the powers of the Chairman if so authorised by the Chairman.
- (Bii) He may supervise/monitor or review the field activities in respect of the road safety programmes undertaken by different agencies.
- (iv) He will guide /direct and take decision in the matters of the affairs of the society in absence of the Chairman.
- (v) In case of long absence of the Chairman , he will exercise all financial powers vested on the Chairman under proper authority delegated to him by the Chairman.

Handwritten notes:
 Chairman - Chair
 Vice Chairman - Vice Chair
 He means the Chairman

MEMBER SECRETARY :

- Pre name kumar - check by ...
H. (S) to check ...*
- (i) The Member Secretary shall record the deliberations in the Governing Body and in the General Body meeting regarding effective implementation of the decision taken.
 - (ii) He shall maintain the book of accounts as per the provision of the society.
 - (iii) He will coordinate the decisions of the Governing Body and General Body of the society.
 - (iv) He shall maintain all records and papers relating to the programme and shall receive and give information regarding the Road Safety Programme.
 - (v) The Road Safety Cell of O.I.A will assist Member-Secretary in all the matters relating to the function of the society.

7. FINANCIAL TRANSACTION AND AUDIT :

- (i) The funds of the Orissa Road Safety Society shall consist of contribution from Central Government, State Government and its own generation of resources. The funds of the society shall be spent for fulfillment of the objectives and for the management of the society.
 - (ii) The administration of the fund shall vest in the Governing body of the society.
 - (iii) The Vice-Chairman and Member Secretary of the Governing body shall jointly operate the official account of the Orissa Road Safety Society.
 - (iv) Proper accounts shall be maintained and the statements of the account shall be approved by the general body of the society once in a year.
- AUDIT
- (v) The accounts of the society shall be audited by a qualified auditor, a Govt. auditor annually.